

Microsoft 365 Cloud Administrator (all genders)



Vienna



experienced



full-time



all genders



immediate start



VIG IT Digital Solutions GmbH

Your Tasks

Administration and configuration of the shared central Microsoft 365 tenant (including EntraID, Teams, SharePoint Online, and Exchange)

Coordination and configuration of **B2B collaborations** with subsidiaries and partners with their own M365 environments

Technical project responsibility for the implementation of M365 in international subsidiaries, particularly for onboarding into the VIG IT environment

Continuous **management and optimization** of the M365 environment and policies

Automation of standard processes using PowerShell, Command Line, Flow, and PowerAutomate

MORE ABOUT THE DEPARTMENT



Your Benefits

Your Profile

Completed **IT education** (apprenticeship, technical college, university) or equivalent professional experience in the Microsoft Cloud environment

Several years of experience in a similar role, ideally in a corporate environment

In-depth knowledge of **M365 hybrid environments** (Exchange, Teams, SharePoint, Intune) as well as experience in managing EntraID

Service orientation and strong **communication skills**, along with a **hands-on mentality** and **enthusiasm for new technologies**

Excellent German and English skills

Willingness to travel (20%) within the CEE region

The annual gross salary (full-time) for the position is at least € 60,000. Do you have extensive experience and expertise? If so, we're happy to offer a salary above this amount in recognition of your qualifications.

Vienna Insurance Group is the leading insurance group in Central and Eastern Europe (CEE). With around 30,000 employees in more than 50 insurance companies and pension funds in 30 countries, we work for around 33 million customers every day. We do this successfully, which is why VIG Group has an "A+" rating with a stable outlook. We are characterized by commitment, competence and service orientation on the one hand, and a diverse team with different talents and exciting areas of work in an inclusive environment on the other. We stand for diversity and respect, which is why we see it as enriching to employ people from different backgrounds, ages, genders, sexual orientations, religions and abilities. Become part of our diversity!

Contact

I am looking forward to your application and I am at your disposal for questions.

Please note that we are not allowed to accept applications by e-mail due to data protection regulations. For this reason, use the link to our application portal.

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